### Waiting List Application

<table>
<thead>
<tr>
<th>Date Received</th>
<th>Start Date/Age</th>
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**Required**

A $25.00 non-refundable waiting list application fee must accompany this form for a child to be placed on the waiting list.

September 1\textsuperscript{st} is the birthday cut-off date used to decide for which class a child is eligible.

If your child is not enrolled into a class during our next enrollment period, your child’s name will stay on the list for the following year unless we hear from you to remove it.

Enrollment is done in January and February for the fall.

Children are enrolled into CCEP by priority order following the protocol as listed:

- **Please check all that apply** –
  - [ ] 1. Students currently enrolled at CCEP.
  - [ ] 2. Children of: CCEP staff or Christ Church staff.
  - [ ] 3. Siblings of students currently enrolled at CCEP.
  - [ ] 4. Children of CCES staff members who are also Christ Church members.
  - [ ] 5. Children of Christ Church members in good standing (on our active rolls).
  - [ ] 6. Siblings of CCEP Alumni.
  - [ ] 7. Children of CCES staff, non-Christ Church members.
  - [ ] 8. General public.

I have read and fully understand the above Waiting List policies.

Parent/Guardian Signature______________________________ Date______________

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A space at CCEP is not guaranteed until the enrollment form and fees have been received and approved by the director. CCEP does not have special education teachers on staff. If your child has special needs, please contact the director for a confidential discussion to determine the best placement for your child. Children with special needs will be accommodated where possible based on the discretion of the director/board.